

# CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, September 13, 2016

8:30 a.m.

County Board Room – 3<sup>rd</sup> Floor – Courthouse

## MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Kevin Campbell, Frank Gross, Wayne Ingersoll, Jenny Mongeau, and Grant Weyland. Brian C. Berg, County Administrator; Jenny Samarzja, Chief Assistant County Attorney; and Colleen Eck, Sr. Administrative Assistant, were also present.

### APPROVAL OF AGENDA

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the agenda was approved.

### APPROVAL OF COUNTY ABATEMENTS

By consent agenda, the Board approved an abatement for Nathan and Bree Triplett, Parcel 27.025.3501, for \$110 (parcel should have received homestead).

### APPROVAL OF AGREEMENT FOR UCARE MINNESOTA FOR CARE COORDINATION AND CASE MANAGEMENT

By consent agenda, the Board approved an agreement with UCare Minnesota to provide reimbursement to Public Health for care coordination and case management.

### NEW FAMILY SERVICE LEASE: PRODUCTIVE ALTERNATIVES

By consent agenda, the Board approved a new Family Service Lease: Productive Alternatives, Suite #306M, 96 SF, \$12.25 SF; 9-1-2016 to 12-31-2017.

### APPROVAL OF CORRECTION IN BID DOCUMENT FROM KEY CONTRACTING

By consent agenda, the Board approved a correction on the bid document, with a net increase of \$616.00, from Key Contracting for campus utility work and parking lot.

### CITIZENS TO BE HEARD

There were no citizens who wished to address the Board.

### APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Ingersoll, seconded by Weyland, and unanimously carried, the bills and vouchers were approved for payment.

### APPROVAL OF DONATION TO VETERANS SERVICE OFFICE

On motion by Campbell, seconded by Weyland, and unanimously carried, the Board approved \$100 Donation to Veterans Service Office from Ward Muscatell Automotive.

#### APPROVAL OF MINUTES:

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board approved the minutes from August 16 and 23, 2016, as written.

#### UNITED WAY PRESENTATION

Employee Campaign Coordinator Kimberly Savageau addressed the Board and introduced Resource Development Director Travis Christopher, representing United Way of Cass-Clay. Christopher expressed gratitude to the Board and the County for their commitment to United Way. Their initiative for 2017 focuses on homelessness and education, and their goal is \$5.7 million.

#### 2017 INSURANCE RENEWALS

Human Resource Director Darren Brooke and Benefits Coordinator Jennifer Pierson were present to address the County's employee insurance rates for 2017. The health insurance rate will increase by 1.7%. The County's increase in contributions to employees (\$17) is calculated by taking half of the increase of the Triple Gold family premium, as established in the union contracts. There were no changes in Long-Term Care, Long-Term Disability, or Life Insurance rates. The vision rates have not yet been received. The Dental rates increased slightly. The Insurance Committee recommended that the Triple Gold, CMM, and VEBA health plans renew their grandfathered status for 2017.

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the Board approved the increase in the County's contribution for benefits for 2017, as presented.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved the grandfathered status for Triple Gold, CMM, and VEBA health plans.

#### BUDGET UPDATE

County Administrator Brian C. Berg and Auditor/Treasurer Lori Johnson submitted 2016 budgeted revenues and expenditures, and year-to-date account expenditures showing overall that the County is staying close to the budget for the year.

#### UPDATE ON COURTHOUSE BASEMENT (WATER LINE BREAK)

Maintenance Supervisor Joe Olson presented an update on the damage and clean-up progress in the courthouse basement. A sprinkler head flooded the north end of the basement following a line being severed by a contractor. After insurance reimbursements, the County will have an expenditure with replacing wall and floor coverings with improved water-proof materials. As part of the project, the law library will be moved to the basement training room, which has been underutilized, and the attorney's office will expand into the current law library area.

**DNR ACQUISITION OF LAND IN TANSEM TOWNSHIP:**

Regional Scientific and Natural Areas Specialist Shelley Hedtke presented information on a 13.19-acre parcel that the Department of Natural Resources (DNR) would like to purchase. The parcel is adjacent to the Blanket Flower Prairie Scientific and Natural Area in Section 14 of Tansem Township. This parcel would be added to the main unit and protected as remnant native prairie with rare native plants and animal species.

**RESOLUTION NO. 2016-32**

**Clay County Board of Commissioners**

**Review of Proposed State Land Acquisition and Designation**

**In accordance with Minnesota Statutes 84.944, Subd. 3 and 97A.145, Subd. 2, 2004 and accordance with Minn. Sess. Law Serv. Ch. 262, Sec. 3 (West), Amending Minn. Stat. Sec. 84.033 (2002), the Commissioner of the Department of Natural Resources, on September 13, 2016, provided the County Board with a description of lands to be acquired and designated by the State of Minnesota as a Scientific and Natural Area.**

**Lands to be acquired and designated are described as follows: Exhibit A**

**IT IS HEREBY RESOLVED, by the County Board of Commissioners of Clay County on September 13, 2016 that the State's proposed acquisition and designation of the lands as a Scientific and Natural Area be approved.**

**This resolution was presented by Commissioner Mongeau, seconded by Commissioner Ingersoll and upon vote was duly adopted.**

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the Board approved the above resolution for a land acquisition.

**COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS**

- Commissioner Campbell attended meetings for Moorhead Rotary Club (presentation on Correctional Facilities and Law Enforcement Center); Insurance Committee; FM Diversion Authority public outreach; FM Diversion Authority Committee (updates on lawsuits, budget adjustments); and Georgetown Dike Certification (with BRRWD and MnDOT).
- Commissioner Mongeau attended meetings for Land Management (discussion on a wildlife club); Soil and Water Conservation District (replacement of a wetland); Pheasants Forever (800 acres going in to CRP); Out of Home Placement Committee (discussed a group transition home); Law Library (plans to move to a smaller space); and Barnesville Area Helpers.
- Commissioner Weyland attended meetings for FM Diversion; Moorhead Rotary Club (positive response on sales tax); and Beyond the Yellow Ribbon.
- Commissioner Ingersoll attended meetings for Health Insurance; Moorhead Planning Commission (north of campus area rezoned); Clay County Collaboration (budgets, bylaws)

- Commissioner Gross attended Out of Home Placement Committee; Georgetown Dike Certification (effect on flood insurance);
- County Administrator Brian C. Berg attended meetings for Health Insurance Committee, Moorhead Rotary Club; Moorhead Planning Commission (rezoning); personnel issues; Public Affairs Committee for the Chamber of Commerce (Dean Bresciani, NDSU presented); Out of Home Placements; a lease agreement for the rental house; Georgetown Dike Certification; and five presentations for County staff (updates-construction and parking).

ADJOURN

The meeting adjourned at 9:50 a.m.

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Frank Gross, Chair  
Clay County Board of Commissioners

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Brian C. Berg, County Administrator